

WISCONSIN MARRIAGE CERTIFICATE APPLICATION

PENALTIES: Any person who willfully and knowingly makes false application for a marriage certificate shall be fined not more than \$1,000 or imprisoned not more than 90 days, or both, per Chapter 69.24(2) Wisconsin Statutes.

APPLICANT INFORMATION	THE FOLLOWING INFORMATION IS ABOUT THE PERSON COMPLETING THIS APPLICATION.		
	YOUR Name (Please Print)		YOUR Daytime Telephone Number
	YOUR Street Address	MAIL TO Address (if different)	
	City / State / Zip	City / State / Zip	
RELATIONSHIP TO PERSONS NAMED ON THE CERTIFICATE	According to Wisconsin Statute, a CERTIFIED copy of a marriage certificate is only available to a person with a "Direct and Tangible Interest." If you do not meet the criteria for boxes A – F, please refer to the information on page 2.		
	Check one box which indicates YOUR RELATIONSHIP to one of the PERSONS NAMED on the marriage certificate.		
	<input type="checkbox"/> A. I am one of the PERSONS NAMED on the marriage certificate.		
	<input type="checkbox"/> B. I am the parent of one of the PERSONS NAMED on the marriage certificate.		
FEES	<input type="checkbox"/> C. I am the legal custodian or guardian of one of the PERSONS NAMED on the marriage certificate.		
	<input type="checkbox"/> D. I am a member of the immediate family of one of the PERSONS NAMED on the marriage certificate. (Only those listed below qualify as immediate family.) CHECK ONE: <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Grandparent		
	<input type="checkbox"/> E. I am a representative authorized , in writing, by any of the aforementioned (A through D). The written authorization must accompany this application. Specify whom you represent. _____		
	<input type="checkbox"/> F. I can demonstrate that the information from the marriage certificate is necessary for the determination or protection of a personal or property right for myself/my client/my agency. Specify interest. _____		
	<input type="checkbox"/> G. Other: Uncertified copy only. Copy will not be valid for identification purposes. (Please refer to the information on page 2.)		
	<input type="checkbox"/> Search Fee (includes one copy, if found) \$ 7.00 <u>7.00</u>		
	<input type="checkbox"/> Each additional copy of the same record, issued at the same time as the first copy _____ X \$ 3.00 _____ No. of Copies		
	NOTE: FEE IS NOT REFUNDABLE IF NO RECORD IS FOUND.		
	TOTAL _____		
	MARRIAGE INFORMATION	FULL NAME OF GROOM	
FULL MAIDEN NAME OF BRIDE			
CITY, VILLAGE OR TOWNSHIP OF MARRIAGE		COUNTY OF MARRIAGE	DATE OF MARRIAGE

▪ Make check or money order payable to: **STATE OF WIS. VITAL RECORDS.**
▪ Send completed form; self-addressed, business-size envelope; and check or money order to: **State of Wis. Vital Records, PO Box 309, Madison, WI 53701-0309**

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested marriage certificate in accordance with the categories listed above.	
SIGNATURE - Applicant (Person Completing Application)	Date Signed

OFFICE USE ONLY	Certificate Number
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What is the difference between a certified and an uncertified copy of a marriage certificate?

A **certified** copy of a marriage certificate issued by our office will have a raised seal, will show the signature of the State Registrar and will be printed on security paper. A certified copy may be required to change your last name or obtain benefits.

State law restricts who may obtain a **certified** copy of a marriage certificate. A certified copy may be issued to:

- The persons named on the record;
- A parent of a person named on the record;
- A sibling of a person named on the record;
- A child of a person named on the record;
- A grandparent of a person named on the record;
- A person authorized in writing by one of the above (The written authorization must accompany the request and the relationship of the authorizing party to the subject of the record must be clearly explained.); or
- A person who can demonstrate that the record is required to determine or to protect a personal or property right.

If you do not meet one of the above criteria, you cannot receive a certified copy of a marriage certificate.

An **uncertified** copy will contain the same information as a certified copy but will **not** be acceptable for legal purposes, such as claiming insurance benefits.
